

Georgia State Board of Funeral Service
Minutes

June 14, 2005

Minutes Approved at July 12, 2005 Meeting

The Georgia State Board of Funeral Service held its regular meeting on June 14, 2005 at 237 Coliseum Drive, Macon, Georgia. Michael Fowler, Chairman, called the meeting to order at 10:00 a.m.

Members present were: Terri Daviston, Thelon Hamby, David Roach, and Draper Watson.

Others Present were: Steve Lindsey, Executive Director, Joann Lyde, Application Specialist, Janice Ross, Board Secretary, John Massey, Inspector, and Howard Fields, Inspector.

Mr. Roach moved to approve the minutes of the May 10, 2005 meeting and the May 24, 2005 workshop meeting. Mr. Watson seconded the motion. Motion carried.

New Business / Old Business / Correspondence

New Business

The Georgia State Board of Funeral Service presented plaques to former Board members James Neal and H. E. Shelton and thanked them for their work on behalf of the Board.

Old Business

Mr. Hamby moved to accept the revised Statement of Responsibilities for Funeral Director Full and Continuous Charge. Mr. Watson seconded. Motion carried. Mr. Hamby moved to establish a new policy whereby the Funeral Director in Full and Continuous Charge should have their permanent residence no more than 50 miles from the establishment for which application is made. Mr. Watson seconded. Motion carried.

Mr. Hamby moved to approve the draft letter presented for Board approval and to mail the letter to Governor Perdue asking him to appoint a consumer member. Mr. Watson seconded. Motion carried. All Board members signed the letter.

Mr. Hamby moved to accept the letter from Kimbrell Stern for information purposes. Mr. Watson seconded. Motion carried.

Mr. Watson moved to disapprove the continuing education hours for DMORT On-line Training based on Board Rule 250-6-.03 (5), which states that an application and fee must be submitted for consideration by the Board for approval of providers of continuing education. Mr. Davidson seconded. Motion carried.

Mr. Watson moved to disapprove the continuing education hours for Western Pennsylvania Funeral Director's Association meeting based on Board Rule 250-6-.03 (5), which states that an application and fee must be submitted for consideration by the Board for approval of providers of continuing education. Mr. Davidson seconded. Motion carried.

Mr. Watson moved to disapprove the continuing education hours for OSHA Seminar based on Board Rule 250-6-.03 (5), which states that an application and fee must be submitted for consideration by the Board for approval of providers of continuing education. Mr. Davidson seconded. Motion carried.

Mr. Roach moved to accept for information purposes the letter from Hamm & Trice regarding the closing of the establishment while being renovated. Hamm & Trice will require a re-inspection before they can re-open. Mr. Watson seconded. Motion carried.

Mr. Watson moved to decline the request to attend the Independent Funeral Directors of Georgia Summer 2005 Conference in Savannah. Mr. Hamby seconded. Motion carried.

Mr. Hamby moved to accept for information purposes the letter from Huff & Lakjer Funeral Home in Lansdale, Pa regarding a civil complaint against C.A. Reid Memorial Funeral Home in Augusta, GA. Mr. Davidson seconded. Motion carried.

Mr. Davidson moved to accept the letter from Whitmer's Porta-Morgue for information purposes. Mr. Roach seconded. Motion carried.

Continuing Education:

Mr. Watson moved to approve the following continuing education courses presented. Mr. Roach seconded. Motion carried.

<u>Establishment</u>	<u>Course Name</u>	<u>Date</u>	<u>Location</u>	<u>Hrs</u>
Internal Order of the Golden Rule	Success by Association	July 10 – 12, 2005	Montreal, Quebec	8.75
		September 18-20, 2005	Santa Fe, NM	8.75
		November 5-9, 2005	Rio Grande, Puerto Rico	8.75
	Roundtable Invitational	November 15 – 19, 2005	Tulare, SD	3.0
	FTC Compliance Update	July 21, 2005	Telephone Conf.	1.0
	Short Cuts that Lead to Better Embalming	September 15, 2005	Telephone Conf.	1.0
	Genetic Banking	October 20, 2005	Telephone Conf.	1.0
	Dealing with Difficult Families	November 17, 2005	Telephone Conf	1.0
	Funeral Professionals Roundtable	December 15, 2005	Telephone Conf.	1.0
				1.0
International Cemetery And Funeral Association	ICFA College of Cemetery Administration & Management	July 15 – 20, 2005	Memphis, Tennessee	24.5
The York Group	Focus on Your Future	May 26, 2005	Charlotte, NC	14
Selected Independent Funeral Home	Georgia Roundtable Discussion	May 11, 2005	Georgia Ag Center	5
National Funeral Directors Association	Controlling Accounts Receivable	On-line Courses	On-Line Courses	3
	Embalming the Obese Case			3
	Ethics in the Real World			3
	Funeral Home Remodeling			3
	Minimum Wage and Overtime Pay			3
	Time for Your Annual Checkup			3
	Understanding a Child's Grief			3
	Understanding the Practice of the FTC Funeral Rule			3
	ADA Employment Compliance for Funeral Home			3
	Communicable Diseases			4
National Funeral Directors Association	Life's Lessons	July 24 – 27, 2005	Hilton Head, SC	1.0
	Breakout by Assoc. Membership			1.5
	Positive Image Building			1.0
	Association Leadership			4.0
	Breakout by Office			1.5
	Earning the Right to Lead			1.0
Epsilon Nu Delta Mortuary Fraternity	Restorative Art Technique for Swelling of the Head	August 6, 2005	Nashville, TN	3.0

IFDG	Summer 2005 Conference	August 1-3, 2005	Savannah, GA.	10
Thanos Institute	OSHA Compliance and FTC Rules	Online Course	Online	10

Executive Session

Mr. Roach moved to enter into Executive Session to deliberate on applications, investigations, and complaints. Mr. Watson seconded the motion. Motion carried by Mr. Hamby, Mr. Davidson and Mr. Fowler.

Appointments

The Board interviewed applicants for changes of funeral director in full and continuous charge, changes of name and address of funeral establishments, and approval as apprentice supervisor by trade embalmer.

Complaints

FUN050076

Mr. Watson moved to send this complaint to investigations. Mr. Roach seconded. Motion carried

FUN050077

Mr. Watson moved to close this complaint. Mr. Roach seconded. Motion carried.

FUN050078

Mr. Roach moved to send this complaint to investigations. Mr. Watson seconded. Motion carried

Inspections

FUN050061

Mr. Hamby moved to meet with the FDFCC to outline practices and responsibilities of the Funeral Director in Full and Continuous Charge. Mr. Roach seconded. Motion carried.

FUN050067

Mr. Roach moved to close the case. Mr. Daviston seconded. Motion carried.

FUN050057

Mr. Roach moved to close the case. Mr. Daviston seconded. Motion carried.

FUN050041

Mr. Roach moved to close the case. Mr. Daviston seconded. Motion carried.

FUN050074

Mr. Roach moved to send this case to investigations. Mr. Daviston seconded. Motion carried.

FUN050053

Mr. Hamby moved to send this case back to inspections. Mr. Roach seconded. Motion carried.

FUN050054

Mr. Hamby recommended sending this case to the Attorney General for Funeral Establishment to be placed on probation. Mr. Roach seconded. Motion carried.

FUN050055

Mr. Roach moved to close the case. Mr. Daviston seconded. Motion carried.

FUN050033

Mr. Roach moved to close the case. Mr. Daviston seconded. Motion carried.

FUN050038

Mr. Hamby moved to close this case. Mr. Roach seconded. Motion carried.

FUN50070

Mr. Hamby moved to meet with the FDFCC to outline practices and responsibilities of the Funeral Director in Full and Continuous Charge. Mr. Roach seconded. Motion carried.

Open Session

Mr. Fowler declared the meeting open.

Appointments:

Mr. Roach moved to table the lifting of the summary suspension of the license for Shepard's Funeral Home at Holly Hill due to proposed change of ownership and to table the approval of Allen Kuklinski, Jr as the Funeral Director in Full and Continuous Charge of the establishment, pending further information requested. Mr. Daviston seconded. Motion carried.

Mr. Watson moved to approve John Leonard Sconiers III as the Funeral Director in Full and Continuous Charge of Columbus Cremation Service. Mr. Roach seconded. Motion carried.

Mr. Watson moved to approve Charles Wesley Peavy as the Funeral Director in Full and Continuous Charge of Winkenhofer-Pine Ridge Funeral Home. Mr. Roach seconded. Motion carried.

Mr. Watson moved to approve Phillip C. Faulker as the Funeral Director in Full and Continuous Charge of the Crematory of Forysth pending Mr. Lauren McDonald receiving and signing the Statement of Responsibilities as owner of the establishment. Mr. Roach seconded. Motion carried.

Mr. Watson moved to approve David Towns II as trade embalmer for Randy Pascal. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve William Gaulden's application for apprenticeship. Mr. Watson seconded. Motion carried.

Mr. Watson moved to deny Putnam Memorial Funeral Home in Eatonton as a new establishment due to discrepancies of addresses on the application. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Rainge Memorial Chapel Blackshear as a new establishment with Carlton Rainge as the Funeral Director in Full and Continuous Charge. Mr. Daviston seconded. Motion carried.

Mr. Hamby moved to approve Godfrey Funeral Home in Valdosta as a new establishment with Keith Godfrey as the Funeral Director in Full and Continuous Charge. Mr. Daviston seconded. Motion carried.

Mr. Hamby moved to approve International Funeral Services in Smyrna as a new establishment with Lonnie D. McGee Jr. as the Funeral Director in Full and Continuous Charge. Mr. Daviston seconded. Motion carried.

Mr. Hamby moved to deny Brown Funeral Home in Buena Vista as a new establishment based on the information the candidate for Funeral Director in Full and Continuous Charge gave the Board regarding her other job, which requires her to work 40 hours a week, and also the proximity of her residence to the Funeral Home. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Wheeler Funeral Home and Crematory as a new establishment and to change the name of Wheeler Funeral Home to Wheeler Funeral Home and Crematory. Mr. Daviston seconded. Motion carried.

Mr. Hamby moved to approve the change of location of Sconiers Funeral Home from 504 9th Street to 836 5th Avenue, Columbus, Georgia, with Isabella S. Chester as the Funeral Director in Full and Continuous Charge. Mr. Roach seconded. Motion carried.

Mr. Roach moved to approve the 90-day grace period for Haisten McCullough Funeral Home. Mr. Hamby seconded. Motion carried.

Mr. Roach moved to approve the second 90-day grace period for J. A. Thomas Funeral Home. Mr. Hamby seconded. Motion carried.

Mr. Roach moved to approve the second 90-day grace period for Poteet Funeral Home. Mr. Hamby seconded. Motion carried.

Mr. Roach moved to approve the second 90-day grace period for Shepard's Funeral Home. Mr. Hamby seconded. Motion carried.

Applications:

Mr. Roach moved to accept the applications as presented. Mr. Daviston seconded the motion. Motion carried. All issued licenses are listed as follows:

<u>License No</u>	<u>Name</u>	<u>License No</u>	<u>Name</u>
FSA004502	Woodruff, Charles Wyman	EMB004410	McEntire, Kasey Charles
FSA004503	Fulghum, Joshua Ryan	EMB004411	Walton, Donald Samuel
FSA004504	Hall, Corey Michael	EMB004412	Bussey, Brenae Bettrena
FSA004506	Noland, Dustin C	EMB004413	Kesterson, Jerrin Reed
FSA004507	Gladdin, Nathan Lee	<u>License No</u>	<u>Name</u>
FSA004508	Hopkins, Christopher Braxton	FD004820	McEntire, Kasey Charles
FSA004509	Jarvis, Jennifer M	FD004821	Walton, Donald Samuel

FSA004510	Cole, Marla Dawn	FD004822	Bussey, Brenae Bettrena
FSA004511	Bearden, James David	FD004823	Kesterson, Jerrin Reed
FSA004512	Swafford, James Clarence		
FSA004513	Green, Marcus Sherrio, Jr.		
FSA004514	Price, Robert A		
FSA004515	Aldridge, Darlene Hendrix		

Mr. Hamby moved to disapprove the application for funeral director and embalmer by reciprocity from Mississippi for Benjamin Thomas Matthews. The Mississippi requirements for licensure are not substantially equal to the requirements in Georgia. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to disapprove the application for funeral director by reciprocity from New York for Irene Elcock, and further moved to disapprove the application for reinstatement of Irene Elcock's embalmer license. The requirements for licensure in New York are not substantially equal to the requirements in Georgia. Mr. Daviston seconded. Motion carried.

Mr. Hamby moved to approve the application for funeral director license for Roger Thellen. Mr. Daviston seconded. Motion carried with Mr. Roach abstaining from the vote.

Mr. Hamby moved to approve Randy Paschal's application for apprenticeship with David Towns as supervising embalmer. Mr. Towns, a trade embalmer, met with the Board as required, discussing apprenticeship supervision by trade embalmers. Mr. Roach seconded. Motion carried.

Other Business

Mr. Hamby moved to forward the file on Towns Funeral Home to the Attorney General's Office to draft a consent order with a fine of \$500 per month for operating the funeral establishment without a 90-day grace period or an approved FDFCC, and for failure to notify the Board that the former FDFCC had resigned. Mr. Roach seconded. Motion carried.

Adjournment

There being no further business, the meeting adjourned at 4:30 p.m.